

BOARD MEETING AGENDA

Learn4Life-Charleston

A South Carolina Not-for-Profit Corporation

Date: December 17, 2020

Location: Virtual Meeting via Teams

Time: 4:00 ET

1. A Call to Order and Attendance
2. Approval of Minutes from November 19, 2020 Board Meeting
3. Discussion items:
 - a. Marketing Update – Robert Berry, Senior Director of Marketing
 - b. Student Recruitment – Cheri Shannon
 - c. Review and Discuss Employee Handbook
 - d. Review and Discuss Enrollment Process and Procedures
 - e. Review and Discuss Family/Student Handbook
 - f. Review and Discuss plan for Student Records Retention and Management Policy
 - g. Facility Search Update – Cheri Shannon
 - h. Staff Recruitment Update – Cheri Shannon
 - i. Special Board Meeting in January – Cheri Shannon
4. Open discussion
5. Date/time for Special Board meeting – TBD
6. January Board Meeting – January 21, 2021 @ 4 pm ET
7. Adjournment